

CITY OF NEWPORT, OREGON

REQUEST FOR PROPOSALS

**ARTWORK FOR
MUNICIPAL SWIMMING POOL**



SUBMIT PROPOSAL TO:

**Peggy Hawker, City Recorder/Special
Projects Director
City of Newport
169 SW Coast Highway
Newport, Oregon 97365**

Due Date: June 1, 2015 by 3:00 P.M., PDT

CITY OF NEWPORT, OREGON

Request for Proposals Artwork for Municipal Swimming Pool

A. Proposer Entity

The City of Newport (“City”) is seeking an artist, or artist team, to develop a site specific, permanent, wall-mounted or free-standing outdoor artwork at the new Municipal Swimming Pool. This opportunity is open to artists with public art experience, with preference given to local artists, or those who have a significant body of work in the greater Northwest.

The Newport Municipal Swimming Pool will be built as an addition to the south of the current Newport Recreation Center, 225 SE Avery Street, which is located behind City Hall, 169 SW Coast Highway, Newport, Oregon 97365.

B. Intent

The Newport Public Pool is intended for use by the residents of Newport and the surrounding areas. The pool will also be utilized by visitors to the community, and will become a regional hub for competitive teams of all abilities and all ages.

The design of the artwork will include iconic elements representative of the natural beauty of Lincoln County, in particular, the ocean. This design will enhance the identity of the facility, adding a welcoming element to the combined pool and recreation center.

The design will be unique to the pool, and meet the architectural context of the site. It should contribute to the enhancement of the city’s identity.

C. Overview

The City of Newport is a prime tourist destination and the population center of the Central Oregon Coast. Newport is the county seat of Lincoln County, and houses the offices of several federal and state agencies, including a major Coast

Guard station, Oregon State University's Hatfield Marine Science Center, NOAA's Pacific Marine Operations Center, the Oregon State Police, Oregon DMV, and Oregon Employment Division offices. The city is home to the Samaritan Pacific Communities Hospital, and the main campus of the Oregon Coast Community College. OCCC is a premier educational institution and unique in its aquarist program. Its aquarist graduates are working in aquarium and research facilities throughout the country. Newport has a population of more than 10,000.

The Yaquina River flows into the Pacific Ocean through Newport's Yaquina Bay. Newport is home to the Oregon Coast Aquarium, one of the country's premier aquariums. A substantial commercial fishing fleet calls Newport home, as do several marine research vessels and a large number of private boats docked in marinas around the Bayfront. Newport is one of three deep-water ports on the Oregon Coast. Tonnage of shipping is second behind Coos Bay.

Newport has often been described as the most authentic city on the entire Oregon Coast. The city boasts numerous fine shops, restaurants, galleries, lodging establishments, and endless outdoor recreational opportunities.

Proximity to Portland and the Willamette Valley provides a strong tourism base, and the mid-latitude of Oregon provides moderate rainfall during the winter and spring months, and mild temperatures.

D. Source of Funds and Budget

The City of Newport created a Percent for the Arts Program through the adoption of Resolution No. 3589. Resolution No. 3589 requires that one percent of eligible construction costs of capital improvement projects paid wholly or in part by the city to construct or remodel any public or city building, structure, park, or any portion thereof to be allocated for public art.

Eligible construction costs from which the percent for art is calculated shall be the city's contribution toward the price for the completion of the improvement project. The construction costs shall not include costs associated with design and engineering, administration, fees and permits, relocation of tenants, testing services, environmental remediation,

contingencies, and indirect costs such as advertising and legal fees.

The award amount for all the artwork shall not exceed a total of \$65,000, and will include artist fees, travel, and all costs associated with the fabrication of the artwork, all aspects of installation (e.g., mounting mechanisms, contrivances or apparatuses), lighting considerations, and delivery. The City of Newport reserves the right to make more than one award. Multiple awards may be made, but the total amount of funding allocated for all artwork shall not exceed \$65,000.

E. Scope of Work

This is a design-build project, meaning the artist or artist team is expected to design, fabricate, and install the piece within the project budget. The finished work will be two separate pieces: one to be installed on/at the south side of the new swimming pool structure; and the second, a smaller piece, to be installed on/at the remodeled entry-way of the current recreation center.

Other considerations:

1. The artwork may be erected in the outside landscaping;
2. The artwork may be attached to the building;
3. If the artwork will include lighting, or other mechanical necessities, these details must be addressed in the proposal;
4. The craftsmanship should include: high construction quality with structural and surface soundness; resistance to theft, vandalism, weathering, and excessive maintenance or repair costs; and no hazard to public health.

F. Application Process

The application is a three phase process.

1. Phase One: Application

The Percent for the Arts Committee will review the submissions and select up to five artists from the initial applications to create artwork concept drawings and to

develop formal proposals for the original site-specific pieces. The artists, selected on the selection criteria delineated in H. of this document. Artists or artist teams selected to continue the process will be notified by e-mail.

2. Phase Two: Presentation of Artwork Concept Proposals

Formal concept proposals, and including the proposed budget, for the artwork will be presented by the artist, or artist team, to the Percent for the Arts Committee and the Public Arts Committee in Newport, Oregon on a date to be determined. The artist or artist team is required to present their proposal in person.

3. Phase Three: Final Notification of Selection

The City Council of the City of Newport will commission one artist, or artist team, to create the artwork based on the formal artwork concept proposal meeting the selection criteria delineated in Section H. of this document. The selected artist, or artist team, will receive a contract commission for all remaining elements of the project including final design, engineering, fabrication, mounting infrastructure, shipping, and installation. Installation of the artwork is required to be completed by June 1, 2016.

G. Eligibility

The competition is open to all artists. Geographic preference will be given according to the selection criteria below. The following artists, and artist teams, will not be considered: members of the Public Arts Committee, members of the Percent for the Arts Committee, employees of the City of Newport, and art students.

The selected artist, or artist team, will work with the Public Arts Committee, Percent for the Arts Committee, and city staff to create a site-specific, durable art piece of artwork for this outdoor site.

It is preferred that artists have experience working within the public process in public settings, as well as a proven ability to fabricate their own works or to work with fabricators and installers. The piece for this site should be original, reflect artistic excellence, and be able to be adequately and safely displayed, maintained, and secured.

The selected artist, or artist team, will be required to provide liability, property damage, and workers compensation insurance while working on the site.

The selected artist, or artist team, will be required to obtain a City of Newport business license.

If the selected artist, or artist team, does business, provides services, or operates as a corporation, limited partnership, limited liability company, or under an assumed business name, satisfactory evidence of such status must be supplied to the City of Newport.

The highlighted section was amended on March 26, 2015.

H. Selection Criteria

1. Professional qualifications
2. Proven artistic merit
3. Body of work
4. Experience working within the public process
5. Demonstrated skill fabricating and installing permanent artwork suitable for the outdoor environment
6. Artistic excellence with the proven ability to create a high quality, easily maintained, durable large scale art work
7. Proven capacity to deliver the project requirements on time and within budget
8. Cost of project with budget detail
9. Geographic preference, in this order: Lincoln County in Oregon, State of Oregon, the NW Coastal area (including Oregon, Washington and Northern California). The artist, or artist team, reside, have artwork in or use fabricators from these areas.

I. Information about the Site

This site specific artwork will be installed at the south end of the new pool structure and at the re-modeled entryway of the existing Recreation Center. See Exhibits A and B attached for specific location of artwork.

J. Additional Information

Questions and requests for additional information should be directed to Peggy Hawker, City Recorder/Special Projects Director, City of Newport, 541.574.0613 or p.hawker@newportoregon.gov.

1. The Percent for the Arts Committee and Public Arts Committee reserve the right to accept or reject any and all applications or re-open the selection process or commission an artist, or artist team, through another process.
2. Artists submitting qualifications and subsequent concept proposals for review will receive electronic notification of the results of the selection process.
3. Submitting an application does not constitute an expressed or implied contract.
4. Materials submitted will not be returned to the artist/s.
5. The final approval of the commission for art will be made by the Newport City Council.

K. How to Apply

All submittal requirements must contain page numbers and include the following items in the order listed below. The qualifications package will not be considered if incomplete.

1. Letter of interest: no more than one page in length, which explains your interest in the project. Include your name, address, phone number(s) and web site, if available.
2. Artist's Statement: no more than one page in length, describing your work.
3. Current Resume: if submitting as a team, an individual resume must be submitted for each team member. Resume/s should reflect artist/s' experience in

designing, fabricating, and installing artwork in outdoor and public settings.

4. References: at least three professional references with a familiar knowledge of your work and working methods in public settings. The list must include the reference's name, title, agency/business, complete address, e-mail address, and phone numbers. Also, include the title and location of the artwork created for the reference. References provided as part of this application will be contacted prior to final selection.
5. Images of work: no more than ten images of relevant work samples must be included in the pdf document (no separate jpeg images). The images should be numbered, minimum size of 3" x 4", and labeled with the title of the piece, the medium, the date, the dimensions, and location of the artwork. Artists applying as a team must submit work samples from each individual artist's work.
6. The artist may include up to three selections of supportive materials such as reviews, news articles, and other related information.
7. Submit one copy of the proposal via e-mail to Peggy Hawker, at p.hawker@newportoregon.gov, by 3:00 P.M., PDT, on June 1, 2015. The subject line of the e-mail should read, "Artwork for Swimming Pool Proposal." All submitters will receive an e-mail confirmation of the receipt. Late applications will not be considered.

L. Contract Term

The term of the contract with the successful proposer shall be negotiated based upon the amount of time that the artist/artist team believes is needed for completion of the proposed artwork.

M. Deadline for Submission of Proposals

The proposals must be **received** by 3:00 P.M., PDT, on Friday, June 1, 2015. Proposals must be e-mailed to: Peggy Hawker, at p.hawker@newportoregon.gov.

Timely submission of proposals is the sole responsibility of the proposer. The city reserves the right to determine the timeliness of all submissions. Late proposals will not be accepted. All proposals received after the deadline will not be considered.

N. General RFP and City Contract Information

The following terms and conditions apply to the agreement entered into between the successful artist/artist team and the City of Newport:

1. Budget

The award amount for all the artwork shall not exceed \$65,000, and will include artist fees, travel, and all costs associated with the fabrication of the artwork, all aspects of installation (e.g., mounting mechanisms, contrivances or apparatuses), lighting considerations, and delivery.

2. Laws and Policies

In the performance of the creation of the artwork, the selected successful proposer shall abide by and conform to all applicable laws and rules of the United States, State of Oregon, and the City of Newport.

3. Costs Incurred by Proposers

All costs of proposal preparation shall be the responsibility of the proposer. The city shall not, in any event, be liable for any pre-contractual expenses incurred by proposers in the preparation and/or submission of the proposals. Proposals shall not include any such expenses as part of the proposed budget.

4. General City Reservations

City reserves the right to extend the submission deadline should this be in the best interest of the city. Proposers have the right to revise their proposals in the event that the deadline is extended.

The city reserves the right to withdraw this RFP at any time, and will notify proposers that the solicitation has been canceled. The city makes no representation that any

contract will be awarded to any proposer responding to the RFP. The city reserves the right to reject any or all submissions.

If in city's judgment, an inadequate number of proposals are received or the proposals received are deemed non-responsive, not qualified, or not cost effective, the city may, at its sole discretion, reissue the RFP, or to cancel this solicitation.

City reserves the right to reject any and all proposals and to waive any minor informality when to do so would be advantageous to the city.

5. Termination

Any contract awarded pursuant to this RFP may be terminated by the city, with or without cause, upon 60 days prior written notification by the city to the successful proposer.

6. Proposer's Contact for Information

Proposers may contact Peggy Hawker, City Recorder/Special Projects Director, with any questions regarding this RFP at:

Peggy Hawker, City Recorder/Special Projects Director
City of Newport
169 SW Coast Highway
Newport, Oregon 97365
541.574.0613
p.hawker@newportoregon.gov